



# 5 THREE-HOUR MODULES

THE ROLE OF THE SUPERVISOR AND EFFECTIVE COMMUNICATION/LISTENING

UNDERSTANDING WHAT MOTIVATES EMPLOYEES AND CHANGE MANAGEMENT

COACHING, FEEDBACK, AND PERFORMANCE MANAGEMENT

NAVIGATING A MULTIGENERATIONAL AND DIVERSE WORKFORCE

RESOLVING CONFLICT AND REACHING AGREEMENT

**SEE BACK FOR  
MORE DETAILS**

DEVELOPED IN COLLABORATION BETWEEN

**THE CHAMBER**  
The Columbia Montour Chamber of Commerce



COMMONWEALTH UNIVERSITY OF PA

**MANAGEMENT  
AND  
LEADERSHIP**

CERTIFICATE PROGRAM

**APPLICATION DEADLINE  
FEBRUARY 14, 2024**

MEMBER PRICE: \$595  
FUTURE MEMBER PRICE: \$745

COURSE IS WEDNETPA ELIGIBLE

# MANAGEMENT AND LEADERSHIP CERTIFICATE PROGRAM

## INTRODUCTION

Area employers have expressed a need for employee training in basic management and team leadership. Based upon input from these employers, Commonwealth University Bloomsburg has partnered with The Columbia Montour Chamber of Commerce to offer a five-session Management and Leadership Certificate Program. The program is open and applicable to all types and sizes of employer. Outlines of each session topic are on the following pages, with program details as follows:

- In-person sessions will be held from 10 a.m. to 2 p.m. at Mulberry Mill (160 W. Sixth St. Bloomsburg, PA) on the following dates: March 6, March 20, April 3, April 17, and May 1, 2025 respectively.
- The application deadline is Friday, February 24, 2025.
- Applications should be submitted to Jennifer Williams. Applications can be found at [columbiamontourchamber.com](http://columbiamontourchamber.com). Businesses will be contacted for payment information.
- Each cohort will be 15-20 participants. Businesses that submit multiple applications should rank them for priority acceptance.
- Participants will receive a certificate from Commonwealth University upon completion of the five sessions, and will have identified personal development goals to provide to their employers.
- Cost - \$595 for Chamber members, \$745 for non-Chamber members
- The program qualifies for WEDnet funding. For program information, visit [www.wednetpa.com](http://www.wednetpa.com) or email Jennifer Williams at [jwilliam@commonwealthu.edu](mailto:jwilliam@commonwealthu.edu)

**THE PROGRAM WILL BE OFFERED IN THE SPRING AND FALL ON AN ONGOING BASIS, BASED UPON EMPLOYER INTEREST.**