



# ACTIVE SHOOTER EXERCISE DEVELOPMENT WORKSHOP

## PRE100

[TEEX.ORG/ESTI](http://TEEX.ORG/ESTI)

The goal of the Active Shooter Exercise Development Workshop course is to provide course participants with the knowledge, templates and information to lead a Train-the-Trainer Active Shooter Tabletop Exercise.

### Scope

Past active shooter events have proven the need for realistic exercises delivered in the community. This course answers that need by providing a train-the-trainer (TtT) course on how to design and deliver a Tabletop Exercise (TTX). This course will also provide template materials needed to deliver five (5) different TTXs, with one (1) of the five TTXs delivered in the afternoon of the training day.

### Participant Audience

The Active Shooter Exercise Development Workshop is a train-the-trainer course designed for individuals who may be responsible for developing and delivering active shooter tabletop exercises. Past events have demonstrated that a key point to effective whole of community preparation includes coordination across all professional disciplines that have responsibilities in the event of an active shooter incident.

Participant Audience have come from but are not limited to:

- Law Enforcement • Elected and Appointed Officials
- Schools • Houses of Worship • Entertainment Venues
- Transportation Industry • Assisted Living Facilities
- Emergency Medical Services (EMS) • Travel Industry
- Emergency Management • Airports • City Agencies
- Health Care • Hospitality Industry • Retail Malls
- Hospitals • Banking Industry • Oil & Gas Industry
- Public Health • Federal Agencies • Prisons • Fire

### Delivery Method

Face-to-face delivery using Microsoft Office Products, group activities, and TTX.

### Course Prerequisites

There are no course prerequisites.

### Course Length

One day (8 hours)

### Instructor to Participant Ratio

3:50; The class requires a minimum of 35 participants for delivery of the 8 hour course. The class maximum is 50 participants.

### Required Materials / Facilities

Three experienced instructors will facilitate the open-style workshop.

The following items are provided by the instructors for the delivery of the course:

- Computer
- Active Shooter Exercise Development Workshop Participant Manual
- Hardcopy Tabletop Exercise material
- USB Flash drive containing five active shooter scenario-based TTXs
- Name Tents

The following items are provided by the sponsoring jurisdiction for delivery of this course:

- One (1) large room suitable to accommodate all fifty (50) participants together in a classroom seating arrangement with tables to write notes on during the day.
- Three (3) break-out rooms which can hold at least 17 participants each, sitting and facing one another in chairs, and tables where the participants can write and take notes.
- A projector with a projection screen which can be viewed by all 50 participants simultaneously in the large room.

### Continuing Education Credits

0.8 CEUs (IACET)

**Emergency Services Training Institute**  
**Texas A&M Engineering Extension Service**

200 Technology Way | College Station, TX 77845-3424  
Toll Free 866-878-8900 | 979-324-6797

Jay Moeller, Training Manager  
Jay Moeller@teex.tamu.edu